# **Grantee Type**

Please select your grantee type: Grantee

## **Grantee State**

In which state is the grantee located? Washington, Washington (for multiple state selections hold CTRL+Key)

### **Grantee Information**

**Grantee Name** WA State Program

Name of Organization or Department Department of Commerce

Administering Funds

Organizational DUNS#: 808882302

Grant Number S09-DY-53-0001

**Grant Amount** \$11,126,387

Identify the Field Office Seattle

Identify CoC(s) in which the grantee and/or subgrantee(s) will provide HPRP assistance.

**HPRP Contact Name** 

Prefix Ms.

First Name Kathy

**Middle Name** 

Last Name Giglio

**Suffix** 

Title Program Manager

**HPRP Contact Address** 

Street Address 1 128 10th Avenue

**Street Address 2** 

City Olympia

State Washington

**ZIP Code** 98501

Phone Number 360-725-2939

Format: 123-456-7890

**Extension** 

**Fax Number** 360-586-5880

Format: 123-456-7890

Email Address kathy.giglio@commerce.wa.gov

Confirm Email Address kathy.giglio@commerce.wa.gov

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# **Report Period and Status**

Select the Reporting Period for this Performance Report 10/01/09 - 12/31/09

**Indicate Report Type** QPR

**Indicate Performance Report Status** Preliminary

### **Persons and Households Served**

In the first row ("Total Served"), enter the total unduplicated number of persons and households served with HPRP Homelessness Prevention Assistance and HPRP Homeless Assistance (Rapid Re-Housing) in the current quarter and for the grant to date. In the rows under "Total Served by Activity (#)," enter the number of persons and households served with each type of assistance.

#### **Total Served**

Homelessness Prevention	า		Н	mele	ss As	sista	nce				TO	TAL	
	Pers ons		Hshl ds		Pers ons		Hshl ds		Pers ons		Hshl ds		
Total Served	Qua rter	Gra nt to Date	Qua rter	Gra nt to Date	Qua rter	Gra nt to Date	rter	Gra nt to Date	Qua rter	Gra nt to Date		Gra nt to Date	
Total Served	621	641	235	246	311	321	132	138	932	962	367	384	

#### **Total Served by Activity (#)**

Homelessness Prevention			Hon	neles	s Ass	sistar	nce				T	OTAL
	Pers ons		Hshl ds		Pers ons		Hshl ds		Pers ons		Hshl ds	
Activities	Qua rter	Gra nt to Date										
	1											
Financial Assistance												
Rental assistance	515	531	188	198	202	203	90	91	717	734	278	289
Security and utility deposits	47	47	18	18	161	161	73	73	208	208	91	91
Utility payments	75	78	25	25	12	12	3	3	87	90	27	28
Moving cost assistance	0	0	0	0	3	3	1	1	3	3	1	1
Motel & hotel vouchers	0	0	0	0	28	28	13	13	28	28	13	13
Total-Financial Assistance	559	574	205	214	236	237	102	103	795	811	307	317
							-					-
Housing Relocation & Stabilization Services												
Case management	580	610	219	236	277	292	119	127	857	902	338	363
Outreach and engagement	26	43	11	15	20	24	9	10	46	67	20	25
Housing search and placement	50	55	14	16	73	76	36	37	123	131	50	53
Legal services	0	0	0	0	7	7	5	5	7	7	5	5
Credit repair	4	4	1	1	4	4	1	1	8	8	2	2

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Total-Housing Relocation & Stabilization	586	616	221	238	286	301	123	131	872	917	344	369
Services												

# Housing Outcomes of Persons Served with Homelessness Prevention Assistance

In the cells below, enter the number of persons who resided in each of the destinations provided after HPRP Homelessness Prevention Assistance ended, in the current quarter and the total for the grant to date.

#### **Housing Outcomes (All Leavers Only)**

Homelessness Prevention

		Quarter			Grant to Date	
Destination	Persons	%	% of Total	Person	s %	% of Total
Permanent Destinations						
Permanent supportive housing for formerly homeless persons (such as SHP, S+C, or SRO Mod Rehab)	0	0.00%	0.00%	0	0.00%	0.00%
Rental by client, no housing subsidy	117	93.60%	87.97%	133	94.33%	89.26%
Rental by client, VASH housing subsidy	0	0.00%	0.00%	0	0.00%	0.00%
Rental by client, other (non-VASH) housing subsidy	5	4.00%	3.76%	5	3.55%	3.36%
Owned by client, no housing subsidy	3	2.40%	2.26%	3	2.13%	2.01%
Owned by client, with housing subsidy	0	0.00%	0.00%	0	0.00%	0.00%
Staying or living with family, permanent tenure	0	0.00%	0.00%	0	0.00%	0.00%
Staying or living with friend, permanent tenure	0	0.00%	0.00%	0	0.00%	0.00%
Total Persons Leaving for Permanent Destinations	125	100.00%	93.98%	141	100.00%	94.63%
Temporary Destinations				ļ		
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	0	0.00%	0.00%	0	0.00%	0.00%
Transitional housing for homeless persons (including homeless youth)	0	0.00%	0.00%	0	0.00%	0.00%
Staying or living with family, temporary tenure	0	0.00%	0.00%	0	0.00%	0.00%
Staying or living with friend, temporary tenure	0	0.00%	0.00%	0	0.00%	0.00%
Hotel or motel paid for without emergency shelter voucher	0	0.00%	0.00%	0	0.00%	0.00%
Place not meant for human habitation	0	0.00%	0.00%	0	0.00%	0.00%
Safe Haven	0	0.00%	0.00%	0	0.00%	0.00%
Total Persons Leaving for Temporary Destinations	0	100.00%	0.00%	0	100.00%	0.00%
Institutional Destinations						
Psychiatric hospital or other psychiatric facility	0	0.00%	0.00%	0	0.00%	0.00%
Substance abuse treatment facility or detox center	0	0.00%	0.00%	0	0.00%	0.00%
Hospital (non-psychiatric)	0	0.00%	0.00%	0	0.00%	0.00%
Jail, prison or juvenile detention facility	0	0.00%	0.00%	0	0.00%	0.00%
Foster care home or foster care group home	0	0.00%	0.00%	0	0.00%	0.00%
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Total Persons Leaving for Institutional Destinations	0	100.00%	0.00%	0	100.00%	0.00%
Miscellaneous						
Other Destinations	0	0.00%	0.00%	0	0.00%	0.00%
Deceased	0	0.00%	0.00%	0	0.00%	0.00%
Don't know / refused	8	100.00%	6.02%	8	100.00%	5.37%
Missing this information	0	0.00%	0.00%	0	0.00%	0.00%
Total for Miscellaneous	8	100.00%	6.02%	8	100.00%	5.37%
TOTAL PERSONS WHO LEFT THE PROGRAM	133		100.00%	149		100.00%

# Housing Outcomes of Persons Served with Homeless Assistance

In the cells below, enter the number of persons who resided in each of the destinations provided after HPRP Homeless Assistance ended, in the current quarter and the total for the grant to date.

#### **Housing Outcomes (All Leavers Only)**

#### Homeless Assistance

	TITETESS ASSISTA	Quarter				Grant to	
Destination	Persons	%	% of Total		Persons	Date %	% of Total
Permanent Destinations		•					
Permanent supportive housing for formerly homeless persons (such as SHP, S+C, or SRO Mod Rehab)	0	0.00%	0.00%		0	0.00%	0.00%
Rental by client, no housing subsidy	2	40.00%	9.09%		5	62.50%	15.63%
Rental by client, VASH housing subsidy	0	0.00%	0.00%		0	0.00%	0.00%
Rental by client, other (non-VASH) housing subsidy	0	0.00%	0.00%		0	0.00%	0.00%
Owned by client, no housing subsidy	0	0.00%	0.00%		0	0.00%	0.00%
Owned by client, with housing subsidy	0	0.00%	0.00%		0	0.00%	0.00%
Staying or living with family, permanent tenure	0	0.00%	0.00%	1	0	0.00%	0.00%
Staying or living with friend, permanent tenure	3	60.00%	13.64%		3	37.50%	9.38%
Total Persons Leaving for Permanent Destinations	5	100.00%	22.73%		8	100.00%	25.00%
Temporary Destinations							
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	0	0.00%	0.00%		0	0.00%	0.00%
Transitional housing for homeless persons (including homeless youth)	0	0.00%	0.00%		0	0.00%	0.00%
Staying or living with family, temporary tenure	4	57.14%	18.18%		4	57.14%	12.50%
Staying or living with friend, temporary tenure	0	0.00%	0.00%		0	0.00%	0.00%
Hotel or motel paid for without emergency shelter voucher	0	0.00%	0.00%		0	0.00%	0.00%
Place not meant for human habitation	0	0.00%	0.00%		0	0.00%	0.00%
Safe Haven	3	42.86%	13.64%		3	42.86%	9.38%
Total Persons Leaving for Temporary Destinations	7	100.00%	31.82%		7	100.00%	21.88%
Institutional Destinations							
Psychiatric hospital or other psychiatric facility	0	0.00%	0.00%		0	0.00%	0.00%
Substance abuse treatment facility or detox center	0	0.00%	0.00%		0	0.00%	0.00%
Hospital (non-psychiatric)	0	0.00%	0.00%		0	0.00%	0.00%
Jail, prison or juvenile detention facility	0	0.00%	0.00%		0	0.00%	0.00%
Foster care home or foster care group home	0	0.00%	0.00%		0	0.00%	0.00%
Total Persons Leaving for Institutional Destinations	0	100.00%	0.00%		0	100.00%	0.00%
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Miscellaneous						
Other Destinations	1	10.00%	4.55%	1	5.88%	3.13%
Deceased	0	0.00%	0.00%	0	0.00%	0.00%
Don't know / refused	9	90.00%	40.91%	16	94.12%	50.00%
Missing this information	0	0.00%	0.00%	0	0.00%	0.00%
Total for Miscellaneous	10	100.00%	45.46%	17	100.00%	53.13%
TOTAL PERSONS WHO LEFT THE PROGRAM	22		100.00%	32		100.00%

# **Expenditures by Activity**

In the cells below, enter the amount of funds expended (costs incurred, not necessarily drawn down) for each activity type, in the current quarter and for the grant to date.

#### **Expenditures (\$)**

	Hom	elessness Prev	/ent	tion Homel	ess Assistance		Total	
Activities	Quarter	Grant to Date		Quarter	Grant to Date		Quarter	Grant to Date
Financial Assistance	152,826	157,098		116,122	116,572		268,948	273,670
Harrain n Dalacation 0	0		1	0		1	0	0

152,826	157,098		116,122	116,572		268,948	273,670
0	0		0	0		0	0
						0	16,927
						0	19,499
						268,948	310,096
	152,826	152,826 157,098 0 0	152,826 157,098 0 0	152,826     157,098     116,122       0     0     0	152,826     157,098       0     0       0     0	152,826         157,098         116,122         116,572           0         0         0         0	

## **Grant Allocation**

Did the grantee meet the 9/30 deadline to Yes award or enter into legally binding agreements with subgrantees?

#### **Grantee and Subgrantee/Contractor Allocations**

Activity	Amount of HPRP Funds Retained by Grantee	Amount of HPRP Funds Awarded To Subgrantee (s) / Contractor s(s)	Total
Financial Assistance	\$0	\$4,838,729	\$4,838,729
Housing Relocation and Stabilization	\$0	\$5,256,133	\$5,256,133
Data Collection and Evaluation	\$0	\$475,207	\$475,207
Administration	\$250,111	\$306,207	\$556,318
Total	\$250,111	\$10,876,276	\$11,126,387

HPRP Grant Amount	\$11,126,387
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# **Subgrantee/Contractor List Attachment**

Document Type	Required?	<b>Document Description</b>	Date Attached
Subgrantee Attachment	Yes	Subgrantee Attach	01/06/2010

## **Attachment Details**

Click on "HPRP Subgrantee List Template" on the left menu bar. Complete the spreadsheet, save it to your computer, and upload it to e-snaps using the "Browse" button. Excel and zip are the only file types allowed.

**Document Description:** Subgrantee Attachment

## Projected Persons and Households to be Served

Enter the total number of persons and households estimated to be served with HPRP Homelessness Prevention assistance and HPRP Homeless Assistance by the end of the grant period. For more instructions, click on "Instructions" on the left menu.

#### Total to be Served by Activity(#)

Homelessness Prevention Homeless Assistance Total						
Activities	Persons	Hshlds	Persons	Hshlds	Persons	Hshlds
Financial Assistance						
Rental assistance	7,262	2,519	3,305	1,385	10,567	3,904
Security and utility deposits	700	242	2,636	1,066	3,336	1,308
Utility payments	1,007	317	290	146	1,297	463
Moving cost assistance	50	16	788	291	838	307
Motel & hotel vouchers	76	24	884	305	960	329
Total-Financial Assistance	7,515	2,607	4,533	1,879	12,048	4,486
	1					
Housing Relocation & Stabilization Services						
Case management	5,634	1,897	2,825	1,177	8,459	3,074
Outreach and engagement	1,118	426	817	357	1,935	783
Housing search and placement	767	244	1,971	804	2,738	1,048
Legal services	87	46	44	16	131	62
Credit repair	879	471	380	276	1,259	747
Total-Housing Relocation & Stabilization Services	5,761	2,009	3,556	1,677	9,317	3,686
	1			I		
TOTAL TO BE SERVED	7,876	2,807	5,713	2,248	13,589	5,055

## Homelessness Prevention - Other Risk Factors to be Used

For Homelessness Prevention activities, in No addition to HPRP eligibility requirements, are there other risk factors that will be used to determine eligibility and/or prioritization for homelessness prevention assistance?

If yes, identify the criteria to be used and provide a brief description, including how the criteria will be used (e.g. limited to only certain types of HPRP assistance or applied across all subgrantees and types of assistance) and rationale for why the criteria were chosen (limit 2500 characters).

## **HMIS Plan for Entering Data**

Will beneficiary data be entered (or uploaded Yes at least quarterly) into a single HMIS at the grantee level in order to generate unduplicated data for "Persons and Households Served" questions in the QPR?

If yes, briefly describe the HMIS to be used and the plan to ensure data quality (completeness and accuracy)(limit 2000 characters).

The QPR data is pulled out via a HMIS QPR reports. Commerce runs quality reports for each grantee contributing client date to the QPR showing missing data elements at the client level. Commerce staff contact grantees to trouble shoot and resolve problems with individual client data, until 100% of required QPR data elements are completed. Payments to subcontractors are only made after checking HMIS data to ensure consistency between the amount of reimbursement requested and the numbers served and types of services documented in HMIS.

If no, briefly describe the HMIS(s) and/or other comparable client-level database(s)that will be used by one or more subgrantees and the plan to ensure data quality (completeness and accuracy)(limit 2000 characters).

## **Authorizing Information and Certification**

The Name of the Authorized Grantee Official should be the same as submitted in the HPRP Substantial Amendment, unless there has been a change.

Name of Authorized Grantee Official Jan Marie Ferrell

Title/Position Deputy Director

I hereby certify that all the information stated herein is true and accurate. I understand that HUD will prosecute false claims and statements and that conviction may result in criminal and/or civil penalties (pursuant to 18 USC 1001, 1010, 1012; 31 USC 3729, 3802).

Check for Certification X

# **Summary**

Part	Last Updated			
Grantee Type	No Input Required			
Grantee State	01/04/2010			
Grantee Information	01/04/2010			
Report Period and Status	01/04/2010			
Persons and Households Served	01/14/2010			
Housing Outcomes Homelessness Prevention	01/14/2010			
Housing Outcomes Homeless Assistance	01/11/2010			
Expenditures by Activity	01/14/2010			
Grant Allocation	01/12/2010			
Subgrantee/Contractor List Attachment	01/06/2010			
Projected Persons and Households to be Served	01/12/2010			
Homelessness Prevention Risk Factors	01/12/2010			
HMIS Plan for Entering Data	01/12/2010			
Authorizing Information and Certification	01/06/2010			